



Minutes

1. WELCOME AND OPENING OF MEETING

The meeting opened at 7pm.

Attendees – Tony Scalzo, Gerard Massam, Sue Monter, Emma Plummer, Owen Horton, Stan Barclay, Chip Lundström, Libby Drenen, Bill Baxter, Sue Joyce, Bryan McClintock, Susan Rollason, Peter Trenaman, Paul Harrison, Ann Smithson, Elena Gherghori, Alice Mrazek-Scriven, Ben Brun, Paul Williams, Peter Beyen, Andre Morkel, Jane Carpenter, Judith From, Sebastian Gatt-Lodding, Jacob Einam, Peter Mattner, Ron Oliver, Sara Culverhouse, Janice Johnston, John Tanner.

Apologies – Joe Scibiorski, Paul Szijarto, Jim Langford, Blake Merritt, Jennifer Kelly, Duncan Ellis.

Quorum - 30 members in attendance.

2. CONFIRMATION OF PREVIOUS ANNUAL GENERAL MEETING MINUTES

Motion: It was moved that the minutes of the WARA AGM held on 22 February 2019 be confirmed as a true and accurate record.

Moved: PT **Seconded:** EF **Vote:** Carried

3. CONFIRMATION OF SPECIAL GENERAL MEETING MINUTES

Motion: It was moved that the minutes of the WARA SGM held on 11 May 2019 be confirmed as a true and accurate record.

Moved: LD Seconded: EG Vote: Carried

4. REPORTS

Reference	Title	Description / Notes / Action	Owner
3.1	President's report	Motion: It was moved that the President's report be accepted as a true and accurate record. Moved: PT Seconded: PW Vote: Carried	PT
3.2	Treasurer's report	See related point item 8.4 Motion: It was moved that the Treasurer's report be accepted as a true and accurate record. Moved: BBr Seconded: EP Vote: Carried	BBr

5. APPOINTMENT OF RETURNING OFFICER

A Returning Officer was appointed, and dismissed the management committee.

6. ELECTION OF COMMITTEE

The following members were elected to the management committee:

President: Peter Trenaman	Proposed: PT	Seconded: PW
Vice President: Owen Horton	Proposed: LD	Seconded: EG
Secretary: Sara Culverhouse	Proposed: TS	Seconded: EG
Treasurer: Emma Plummer	Proposed: Edward Plummer	Seconded: Richard Matthews

The following members were elected to the committee:

- Alice Mrazek-Scriven (as Pubsub Coordinator)
- Tony Scalzo (as Events Coordinator)
- Paul Williams (as Past President)
- Libby Drenen (as Safety Officer)
- Elena Gheghori (as Locations Officer)
- Ann Smithson (as Training Officer)
- Janice Johnston (as Volunteer Coordinator)
- Andre Morkel (as Event Entry Manager and Member Database Manager)

7. APPOINTMENT OF AUDITOR FOR NEXT FINANCIAL YEAR

At the time of the meeting, an auditor was being sought for the next financial year.

8. OTHER BUSINESS

Reference	Title	Description / Notes / Action	Owner
8.1	Life members	No new life members were confirmed. The next confirmation of life members will be held at the 2021 AGM.	PT
8.2	Communication to members	<p>A comment was made about improving communication to members' email queries. An attendee raised an issue about non-delivery of badges. They sent emails to four separate people on the committee and did not receive a response. They printed out copies of the emails and mailed them to WARA and did not receive a response.</p> <p>TS noted that he received the email and forwarded it to the Badges Officer, and assumed that it was dealt with.</p>	

		PT noted that the committee would review the correspondence procedures and also determine why the badges had not been sent/make sure that they were.	
8.3	Volunteer recognition	PT noted that the plan for volunteer rewards would be implemented in the first quarter of 2020. A comment was made about adding training event volunteers to the Volunteer Hall of Fame on the website. PT noted that this had been discussed in 2019 and was in progress.	
8.4	Comments on Treasurer's report	A comment was raised about funds raised and the need for a proper target of self-insurance. It was also noted that there were several upcoming costs for 2020, including a new website and implementing free event entry for volunteers. These points would be discussed further at the next committee meeting.	
8.5	Event database	A comment was made regarding using Jim Langford's 30 year event database to inform future events. The committee agreed to discuss this at the next committee meeting.	
8.6	Badge for 6 hour events	It was queried whether the 6 hour event could be a badge event. It was noted that 6 hour events are intended as an introductory event where participants will not lose their novice status. The committee agreed to discuss this at the next committee meeting.	
8.7	Setters and veters	PT noted that more setters and veters will be required for upcoming events, and asked that attendees at last year's training course be contacted in regards to setting an event.	PT

8.8	Equipment team	PT noted there was a need for a dedicated equipment team of four to six people to maintain WARA equipment and supervise truck loading on a shared rotation basis. He encouraged volunteers for the team to contact the committee.	PT
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9. MEETING CLOSE

The meeting closed at 7.36pm.


On behalf of WA Rogaining Association, signed as a true and accurate record by:

Name: Peter TRENAMAN

Name: Sara Culverhouse

Position: PRESIDENT

Position: Secretary

Date: 25/2/2021 

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